

The Burton Borough School Parent Teacher Association



Charity No. 701231

MINUTES OF MEETING WEDNESDAY 22ND MAY 2013 7 PM

PRESENT:- Alan Bates (Vice-Chair), Nigel Williams (Teaching Staff), Melanie Kearne, Tracey Jenkins (Secretary), Tracey Clark,

APOLOGIES:- Carolyn Hornby (Treasurer), Jayne Owen-Jones (Teaching Staff)

1. **MEETING OPENED - 7PM**

Apologies received.

2. **PREVIOUS MINUTES**

Minutes of the previous meeting on Wednesday 24th April 2013, were read and all present agreed that they were a true and accurate record of the points discussed.

3. **CHAIRMAN'S REPORT**

No report.

4. **TREASURER'S REPORT**

Treasurer sent apologies and asked it recorded that the Cash for Clothes money received at the last meeting had been banked.

5. HEAD TEACHER'S REPORT

Presented by NW:-

There will be a 'Blooming Great Big Tea Party', 3rd July, presented by Moore House, between 2pm-4pm, in aid of Marie Curie Fund. The School Band will entertain during the consumption of tea and cakes! This will take place outside, weather permitting. Arrangements will be made in case of bad weather. All cakes will be gratefully received and everyone will be encouraged to attend.

Reminder of the new school day, starting from September:-

8.50- 9.15	CLL
9.15-10.15	L1
10.15-11.15	L2
11.15-11.35	BREAK
11.35-12.35	L3
12.35-13.35	L4
13.35-14.15	LUNCH
14.15-15.15	L5

Year 11 Leavers assembly on Friday 24th May. After this point Year 11 attend subjects that they have not yet had exams in plus the External Examinations only.

30th April - 2nd May, House Celebration Evenings took place and were well attended. Lots of positive comments were received.

This term we have encouraged students to get the basics right:-

- Uniform
- PSD
- Punctuality
- Mobile Phones

HEAD TEACHER'S REPORT (continued...)

27th-28th June, Year 6 induction days.

28th June, Year 11 Prom.

8th-18th July - Year 10 work experience, which means all Year 10 students will be out of school at placements. On the 19th July, they return to school for a debrief day.

9th July the Sponsored Walk will take place for Years 7, 8, 9.

After half-term, 3rd June, Summer Uniform applies. This means that blazers are optional.

The holder of the Licence to sell intoxicating beverages on school premises is Neil Wright.

6. PREVIOUS EVENTS

Nothing to report.

7. FORTHCOMING EVENTS

Old Tyme Market, Newport 14th June, 6pm-9pm. Set up times are between 4-5.15pm. Discussion about the stall and in the past the school had taken part and had sold cakes. It was then agreed that this would be the nature of the stall. TJ informed meeting that she had obtained the forms for completion, which she would forward to CH.

Discussion about the certificate of the PTA Public Liability, AB stated that he thought CH would have it as she would be responsible for paying the premium. NW had secured some cakes from fantastic school kitchen staff and would appeal via parents mail for more. NW and AB would approach school council for pupil volunteers. It was suggested that if people could help on a rota type system. TJ email with minutes people on the PTA mailing list.

FORTHCOMING EVENTS (continued...)

Quiz Night, 5th July, 7pm for 7.30pm start. MK kindly informed the meeting that Posters for the event were in the design stages. AB and NW to check the store cupboard to see what beverages were there and update the next meeting what will need to be purchased. Discussion about prizes for quiz. AB to liaise with CH about what was usually provided.

Discussion about the Sponsored Walk on the 9th and prizes. It was agreed to keep to the format of the Sponsored Walk held earlier in the Academic Year. Laps of the field and a theme. All agreed that general fancy dress would be the preferred theme by pupils. Prizes would be £20 for a winner from each house and an extra £20 for the overall winner.

Induction Night for Year 6 Parents and Pupils was discussed. It was agreed that information should be displayed and representatives from the Committee should attend, if available - 27th June (time tbc). NW informed meeting that the school had all the printed sheets which parents filled in with their details if they want to receive information from, or be involved in the PTA. He will sort this out. Details for this to be finalised at the next meeting.

8. ANY OTHER BUSINESS

TJ informed the meeting that she had received an email from Mr Attwood, who is responsible for the design and implementation of the new school web site. He had sent TJ a web link of what the new site would look like with the PTA Section added. She was in the process of sending him copies of all the minutes from September 2012 to the present date for inclusion on this page. She further informed

ANY OTHER BUSINESS (continued...)

the meeting that it is imperative that from now on photographs were taken of events, so they could be added to the PTA Section on the site. TJ asked NW if it would be possible to have the email address of the person at school who was responsible for sending out parent mail. She further stated that this was important that a reminder of the meetings was send out to the global school community to encourage further people to attend meetings. All agreed that this was a good idea. It was discussed about the massive advantages of having a PTA page with all the, minutes, committee contact details, etc. It was agreed that the Secretary would have the responsibility for updating the page direct.

9. DATE OF NEXT MEETING

Wednesday 19th June 2013 - 7pm

10. MEETING CLOSED