

The Burton Borough School Parent Teacher Association



Charity No. 701231

MINUTES OF P.T.A. MEETING **TUESDAY 1ST APRIL 2014** **6.30PM**

PRESENT:- Alan Bates (Chair), Karl Hill (SLT), Jayne Owen-Jones (Teaching Staff), Tracey Jenkins (Secretary), Kath Oliver, Susanne Finlay-Bearblock

APOLOGIES:- Melanie Kearne (Vice-Chair), Tracy Waldron-Pegge, Tracey Clarke-Hills, Dave Hill, Nicola Bowen.

1. **MEETING OPENED BY AB - 6.30PM**

AB asked for apologies received. Noted for minutes

2. **PREVIOUS MINUTES**

All present agreed that the minutes of the 11th February, were a true record and signed accordingly.

3. **CHAIRMAN'S REPORT/TREASURERS REPORT**

AB informed the meeting that he had been handed all the documentations held by the outgoing Treasurer CH. £289 cash was also included in the box, which needs to be put in petty cash. He had also spoken to Sarah, Head of Business who recommended that we keep a PTA Request Book. This would be a record of all monies requested and granted. Further update at next meeting.

4. HEAD TEACHERS REPORT

KH stated that no Head's report as such, just that the BSF project was up and running and regular updates would appear on the school website. Also that there would be staff changes in September due to staff leaving through retirement or moving to new schools.

5. FORTHCOMING EVENTS

Better World Books, all agreed that this should be undertaken. General discussion about when and the logistics of the event. AB and JOJ to canvas school and AB to contact Better World Books again, for setting up dates.

Sponsored Walk will be held from BBS to Gnosall along the original route used. Dates suggested of 30th and 3rd July. KH to take to the next SLT meeting and update next meeting. General discussion followed about support, competition for fund raising, also collecting of money and possibility of an ice cream van being available along the route. Discussion to continue at next meeting.

8. ANY OTHER BUSINESS

AB informed meeting that the Cheerleading Team were extremely grateful for the PTA agreeing to donate £250 towards their costumes. The team had been hard at work raising money for the rest of the kit, which in total was going to cost £550. Unfortunately after all the hard work they were still slightly short. They had put in a request via AB to see if we could possibly donate anymore. AB informed all those present that any money they win from the competitions goes straight to the school. SFB proposed that £100 be further donated and JOJ seconded.

KH updated meeting on request by the PE Department for new sports kits. The PE department had managed to raise

significant funds themselves but were still in need of help. Discussion ensued, JOJ proposed that the PTA donated £500 to the boys and £500 to the girls PE Departments. SFB seconded this proposal. KH to inform relevant departments.

AB suggested that we look at canvassing feeder primary schools with forthcoming events, so we had support from families before they actually came to the school. KH stated that this is something that had been suggested in school. TAJ suggested that this could be done along with updating the Webpage. Update at next meeting.

TAJ asked KH if it would be possible to get a rough estimate of how many pupils paid for EEL day activities and how much school had to contribute. She felt that this was something that the PTA could contribute towards and that the aim of the committee was to raise funds to support things that enriched the education of all pupils at the BBS, at all levels. All those present agreed that it was something that should be explored, along with donations to the DT department. Further update at next meeting.

AB informed meeting that he had had no further communications from Harper Adams and was still waiting.

KH updated those present about the new Reward System that would be in force from September, SLT Ben Morgan to lead. Discussion about the costs of this essential part of School Life (approximately £4,000) and those present agreed that it was something the PTA should be contributing towards. Sponsored by the PTA on the postcards home, etc. AB proposed £2,500 for the year and TAJ seconded this proposal. This would be reviewed at the AGM.

9. **DATE OF NEXT MEETING**
Tuesday 13th May - 6.30pm - Conference Room

10. **MEETING CLOSED**
AB concluded the meeting closed.